



**DRAFT MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD BY VIRTUAL  
CONFERENCE  
Tuesday December 1st, 2020 at 7:00PM**

**PRESENT**

**Chair:** Councillor C. Willis (CW)

**Vice-Chair:** Councillor J. Helliwell (JH)

**Councillors:** D. Lacey (DL), R. Willis (RW), A. Duce (AD), M. Lacey (ML)

**County Councillor:** T. Taylor (TT)

**District Councillor:** Absent

**Clerk:** C. Challener (CC)

**Apologies:** P. Nicholls (PN)

**Members of the public:** 0

*Virtual Link to the meeting made available to the public via the facebook page and the village website.*

*OPEN FOR MEMBERS OF THE PUBLIC*

**02/1220**

**WELCOME AND APOLOGIES FOR ABSENCE**

The chair opens the meeting welcoming everyone.

**03/1220**

**DECLARATION OF INTERESTS**

None

**04/1220**

**CRIME REPORT**

October 2020

2 Crimes reported on Huntsman's Place

1x Anti-social behaviour

1x Vehicle Crime

**05/1220**

**COUNTY AND DISTRICT COUNCILLOR'S REPORT**

County Report

TT reminds every one of the website, County Council hub and app in relation to referring people to Covid related concerns and issues.

The NCC community grant scheme has been reopened for Community Support to expend the remaining money. This is completed through an online application.

FCC/ Daneshill planning application update: The Secretary of State has now determined that an EIA is required to progress with the application, the application is now undetermined until this is progressed.

A number of breaches have been reported in relation to the site due to unsheeted vehicles. This has been investigated and FCC have been reminded that they need to comply to requirements. TT has reminded NCC that this activity shouldn't be a civilian exercise to monitor and report compliance. NCC have sent and have scheduled other site visits to monitor.

All further incidents to be reported with evidence where possible.

TT has spoken to highways; they are showing only 2 reports being lights issues. She asks AD to send her a list of all the outstanding problems.

*Action AD*

District Councillor Report (report emailed)

Hedgerow – PN has chased an update regarding the removal of the hedgerow, asking what action has been taken, as previously informed that a removal notice would have been required. I am still waiting for a response and will forward as soon as I get something. I have been dealing with planning on this matter. I have also asked if no action has been taken, what are the reasons for this.

Update

PN has had a response from BDC planning officer who advised it may have slipped through the net due to reduced numbers, but the Tree Officer has now taken up the issue, I await further updates.

101 – I would like to remind the residents of Torworth to use the 101 online or phone line to report Anti-social behaviour (ASB) I have received a number of concerns from residents regarding ASB on Underwood Ave, the more we use 101 to report this kind of behaviour the more likely we are to gain a better police presence.

Community grant – I have received the application and posted to BDC for processing.

**The Integrated Transport Scheme (18/19)** Torworth request that the area/footpath between Barnby Moor and Torworth is repaved due to the ascetics and health and safety associated with the area being in disrepair. This has now been submitted.

A new bid for **2019/20** has submitted for Baulk Lane for a weight limit.

*Action TT to provide update as advised.*

**06/1220**

**MINUTES OF THE LAST MEETING**

The minutes of the previous meeting were signed as accurate and as a true record of proceedings.

**07/1220**

**COUNCILLOR RAISED ITEMS, MATTERS ARISING DURING THE MONTH & ONGOING MATTERS**

**The wooden Torworth sign:** The sign is now ready for installation.

*Action JH/RW*

**ID badges:** CW has a quote for ID Cards and lanyards at £10 per person. Agreed all Parish Councillors to have one. CW has created a mock-up and will now progress.

*Action CW*

**Traffic:** ML to complete the traffic report for the Baulk, adding in facts, figures, and photographs to enhance TPC's argument for weight restrictions. TT will now address the issue of weight limits on the road after JH found old archives relating to an agreement for the requirements which have now been sent to TT.

*Action ML*

**Torworth Welcome Pack:** to be reviewed by PC, further pages/input required.

*Action: ALL*

**A letter of complaint has been written to BDC** in regard to conduct of the planning department and processes, an acknowledgement has been receipted and a formal response expected by mid-December in accordance to BDCs complaint procedure.

**A review of the Allotment tenancy agreement.** (JH/CW) to be forwarded to the next meeting.

**Speed limits** (JH) circulates a proposal for all to consider. All to add comments and JH to progress with a formal proposal.

*Action: ALL/JH*

**Great North Road Avenue of Trees** (RW)

It is proposed that Ranskill PC are contacted and asked whether they would contribute to the purchase of 10 trees for the Great North Rd filling in the spaces along the avenue. Highways to be asked to plant them. RW Propose/ AD seconds all agree.

Action: CW

**Obstructive Parking on Holds Lanes (CW)** Residents in the village are getting concerned about the parking on Holds Lane and have expressed such on social media, the parking is making the junction dangerous to pull out of. CW/TT have spoken to the construction/owners at the Separatist/Woodyard and the situation has eased. Further incidents to be reported to the correct authority.

**Winter Prep/ Snow Gritting (CW)** it is agreed that the bus shelter will be gritted as conditions determine, as in previous years. (CW/RW)

RW to put messages out on social media reminding people he can be contacted if needed for supplies etc.

JH remains the snow warden for the village

Action: CW/JH/RW

**Discuss having a planning officer attend one of our meetings/ councillors attend a virtual planning course (CW)**

CW asks the PC whether they think it would be a good idea to have a planning officer attend one of our parish council meetings. CW proposes this to be actioned once the complaint has been reviewed by BDC. All agree it might be useful to gain a better understanding of the process.

CW to ask at the next Central Bassetlaw Forum whether a general planning forum open to all Parish Councils would be beneficial.

Action: CW

#### **08/1220 FINANCE**

**Payments presented** and approved for the month were:

Clerks Salary (Dec)	£(277.00)
Clerk pay	£(356.78)
Green Mile	£(134.40)
Nnotts Landscapes - Grass Cut	£(258.00)
Nnotts Landscapes - Grass Cut	£(258.00)
Nnotts Landscapes - Grass Cut	£(258.00)
MG Oates - Tree works	£(360.00)
Warden (OW)	£(26.16)
Warden (OW)	£(77.61)
Warden (FD)	£(13.89)

The clerk passes the Bank Reconciliation to all for review.

A grant has been approved by BDC for £250 for purchase of the plaque.

#### **9/1220 AMENITIES AND FACILITIES:**

**Playing Park Cleaning Regime** CW proposes a reduction in the cleaning regime over the winter period. All agree.

**Playing Field Weeds:** plantain is infesting the playing field. Clerk to get quotes for weed spraying treatment.

Action: CC

A member of the public requests a **bench on the Great North Road**, this to be reviewed again in a few months. Highways have been consulted and requirements outlined. Quote for installation works to be looked into. Monies to be earmarked in the 21/22 Budget.

Action: Review February 2021

**Shipping Container:** A shipping container, lock box and shelving are to be purchased to secure Parish Council equipment on the playing field - at the corner near the beacon, length along fence 3 doors facing towards the swings. Prior to purchase it to be confirmed that whether planning permission may be required. Security measures to be considered prior to purchase. The playing field committee to donate monies as they will also use the container for storage - £700 donation agreed, Parish Council to provide the remaining amount.

Combes Farms quote agreed on, Grade A or B depending on availability to be purchased. Shelving to be purchased separately.

Circa 6 tonnes of hardcore required for the purpose – 20 to be purchased for pricing, remaining hardcore to be used elsewhere in the playing field.

Site to be prepared first.

Demand on containers has surged and the supplier advises that only the new containers are available. Prices have increased by circa £100 per unit. The supplier recommends a site visit. CW/JH/RW to go for a viewing when appropriate.

*Action: CC*

**A Gate on the Playing field** is agreed to be purchased, originally it was agreed to purchase an off the shelf gate but following a further review it is decided that a bespoke gate is to be purchased which should match the other gate/fencing.

*Action: CW/RW/JH*

**The Millennial Sign is in disrepair.** To be reported to BDC to remove or repair. A response received saying the sign is thought to have been adopted by the PC and is in their ownership now. AD to look at funding/grants available.

*Action: AD*

#### **Playground Boundary**

The LIS grant has been approved. Call down to be progressed.

*Action CW/RW/JH*

**Memorial Plaque:** JRN contracts have donated to the Parish a Stone to be used for the memorial. This will be placed and concreted in location and the plaque progressed. A dedication event to be held once appropriate.

CW presents some suggestions to the PC in regard to the wording of the plaque. This is agreed on.

CW suggests adding specific personal details on to the website to record the history and memory of the people who served from the village, all agree this is a good sentiment. CW to progress with a brass plaque, oak backed with black letters.

RW/CW to purchase resin for protecting and securing the rocks in place at £100, proposed AD/DL all in favour.

**Preservation Orders:** The process being; we request a tree preservation order, BDC review the trees and decide whether the criteria are met, a consultation is held and then the order passed.

The PC want to progress with this and require confirmation of costs and whether per tree or per application. BDC have been emailed and have responded: they require trees to be identified. This is discussed and agreed as being the trees on the Great North Road and the Playground. Clerk to progress.

*Action CC*

**The Parish Council are to look at costs for the placement of a portacabin which will act as a village hub on the playing field,** electricity costs, water/sewerage to be looked into and costs for the Portacabin. The installation of the Electricity supply is circa £1k plus additional amounts for a meter and trench works, The Water application /installation quote stands at £800 (Excluding Severn Trent connection fee).

*Action CW/JH/CC*

**The hedge on Holds Lane is still an issue,** the tenant has been quoted by A1 housing for the works. This issue is resulting in the public being unable to use the pavement. TT to progress through Highways.

*Action TT*

#### **10/1220 PLANNING ISSUES DECLARED BEFORE OR AT THE MEETING**

- 20/01407/HSE | Erection of 3 No. Single Storey Front Rear and Side Extensions | Nutmegs Low Street Torworth Retford Nottinghamshire DN22 8NX: No objections
- 20/01379/COND | Discharge of Conditions 3, 4, 5 and 15 on P/A 19/01285/FUL - Conversion of Public House to 4 Apartments and Erect 4 Dwellings | The Separatist Inn Great North Road Torworth Nottinghamshire DN22 8NY – FOR INFORMATION ONLY

#### **Determinations from previous Applications:**

20/01119/HSE | Erect Single Storey Side Extension | Cornerstones Low Street Torworth Retford Nottinghamshire DN22 8NX – GRANTED

**11/1220 – STREET NAME OBSERVATION**

- 20/00102/NEWDEV Hunter Grove (Expired) & Granted
- 20/00090/NEWDEV Barn 2 (Expired) & Granted

**12/1220 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED:**

Local Plan consultation. Ends the 20<sup>th</sup> Jan 21. Various presentations/ forums are detailed

**13/1220 UPDATES FROM OTHER COMMITTEES AND GROUPS**

Joint Burial Board: the remaining headstones have been tested. Many more headstones failed the safety test than expected.

Yellow postcard size notices have been put on the headstones to notify people of this. Nothing at present has been listed as dangerous, however works are required to achieve compliance to standards.

**14/1220 INFORMATION TO BE FORWARDED TO THE NEXT MEETING & ANY OTHER BUSINESS:**

**15/1220: DATE OF NEXT MEETING:**

The date of the next ordinary parish Council meeting is Tuesday, 2nd February 2021 at 7pm.

Signed as a true record: \_\_\_\_\_ Date \_\_\_\_\_

Print name \_\_\_\_\_ Position: \_\_\_\_\_

For more information, or queries please contact the clerk on the below or a Parish Councillor direct.

Parish Clerk: Mrs Claire Challener  
Grove Farm, 101 Town Street, Lound, DN22 8RX. Tel: 01777 816952  
parishcouncil@torworth.org.uk